



Donnington and Muxton Parish Council

Turreff Hall, Turreff Avenue, Donnington, Telford, TF2 8HG

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To All Members of this Parish Council

8th June 2021

Dear Councillor,

You are summonsed to attend a meeting of the
Full Council on Monday 14th June 2021 at 7pm
At Cordingley Hall, Donnington

Please note that Covid-19 precautions will still be adhered to with spacing between Councillors as well as any members of the public. Face masks are to be worn unless medically excused and hand gel to be used.

AGENDA

21/06/27 Apologies: To accept the apologies of those unable to attend.

21/06/28 Declaration of Interest: To declare a personal or pecuniary interest in any item on the agenda.

21/06/29 Public Session

There will be 15 minutes allowed for questions to the Chair from Members of the Public.

21/06/30 Minutes: To confirm the following Minutes of the Council and its Committees:

- a. Planning Committee meeting held on 10th May 2021.
- b. Annual Parish meeting held on 17th May 2021.
- c. Annual Council meeting held on 17th May 2021.

21/06/31 Matters Arising from Minutes

To enable Councillors to receive updated information of actions contained in the Minutes thereof.

21/06/32 Expenditure Transactions: To receive and accept the Expenditure Transactions for May 2021.

21/06/33 Income Received: To receive the income report for May 2021.

21/06/34 Bank Reconciliation: To receive the bank reconciliation as of 31st May 2021.

21/06/35 Financial Budget Comparisons: To receive the financial budget comparisons as at 31st May 2021.

21/06/36 Accounts and the Annual Return

a. Annual Return

To complete the Annual Governance Statement. (Page 4 of AGAR)* Please see the Explanation of assertions for each numbered point.

To confirm the Statement of Accounts. (Page 5 of AGAR) including reconciliation of boxes 7 and 8*

To receive the Annual Internal Audit Report. (Page 3 of AGAR)

To receive and sign the Accounts – Supporting Statement*
To receive the Explanation of Variances.

b. Bank Reconciliation Details

To receive the Bank Reconciliation at 31st March 2021*

c. Internal Audit

To receive report from Internal Auditor, Atwal Harjinder detailing internal audit visits.

d. End of Year Accounts

To receive and sign the Consolidated Balance Sheet.*

To receive the Income and Expenditure Financial Summary.

To receive the Financial Statement

* Chairman to complete and sign at the meeting.

21/06/37 Appointment of New Committees

To consider the appointment of new committees, the number of members and receipt of nominations to them, if applicable.

21/06/38 Speeding Issues Donnington

1. To discuss vehicles speeding on:

- a. The Crescent
- b. Hayward Avenue and
- c. St Matthew's Road

And to request a speed survey in the aforementioned roads so we can review the data.

2. To discuss contacting Telford & Wrekin Councils parking enforcement department to ask them to "spot check" St Matthews Road.

3. To discuss Parish Council Speed Indicator Display Signs (SIDS).

21/06/39 Donnington War Memorial

To discuss taking over the responsibility and maintenance costs of the Donnington War Memorial.

21/06/40 Christmas Lights

To consider purchasing additional Christmas Lights for 2021 season and if agreed, then at what locations to install them. Also, to consider renewing the current three-year lease with the contractor.

21/06/41 Donnington Toilets

To inform Councillors that the current lease on Donnington toilets is due to expire on 31st March 2022. Councillors are requested to consider the future management and maintenance of these toilets by the Parish Council.

21/06/42 Street lighting columns

The Parish Council has been informed that five concrete columns and lights in Donnington require replacing at a total cost of £4,987.56. Councillors are asked to consider the use of reserves to replace these columns and lights.

21/06/43 Street Naming

To consider street names for the development on land on corner of Redhill Way/A5. There will be 12 streets on this development and one for Site of former coal yard, Wellington Road, Donnington.

21/06/44 Freedom of Information (FOI) Request

To receive an update on the progress of a residents FOI request to Telford & Wrekin Council.

21/06/45 Trips for Pensioners

To discuss providing trips to the Coast for Pensioners.

21/06/46 Christmas Vouchers

To consider providing Christmas Vouchers to pensioners.

21/06/47 Granville Waste Site

To receive the response from Telford & Wrekin Council regarding the complaints received about Granville Waste Site.

21/06/48 Agenda Items for the Next Council Meeting

To ask Councillors if they have any items for discussion which they wish to have placed on the agenda for the next Council meeting.

21/06/49 Date of next meeting

To inform Councillors that the next Council meeting will be held on Monday 12th July 2021 at Donnington Community Hub, St Matthew's Road, Donnington commencing at 7pm



Ralph L Morgan
Clerk to the Parish Council

